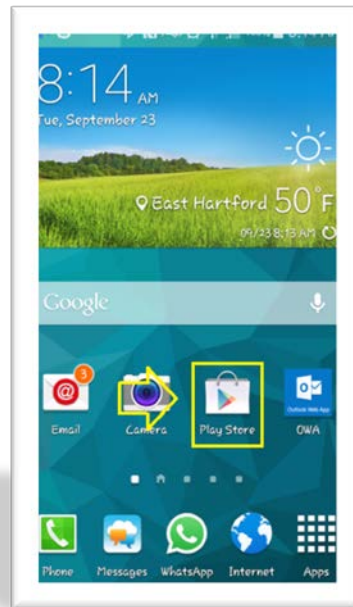


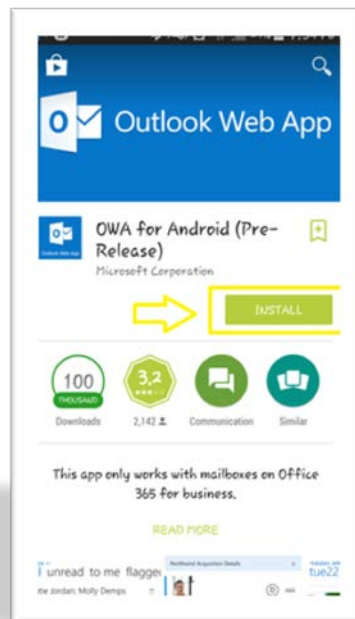
OUTLOOK WEB APP(OWA) FOR ANDROID SETUP

This document is to inform you on how to setup your email on your Smart phone.

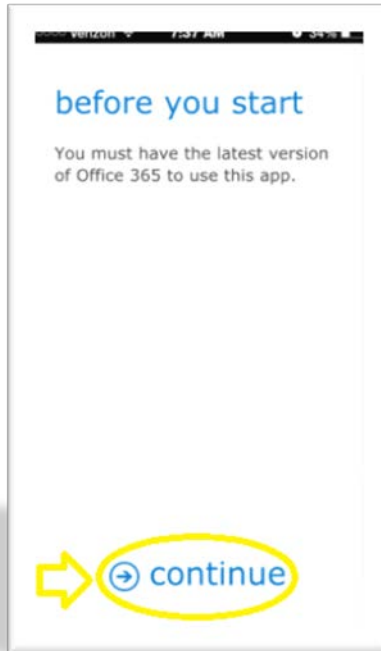
1. Open The Play store



2. On the search bar, type **OWA**, download and click **open** once the installation has completed.



3. Once you have downloaded the app, you will be prompted to click **Continue**.



4. Next type your username and password. Here is an example on how to login.

Username: StudentID@student.goodwin.edu

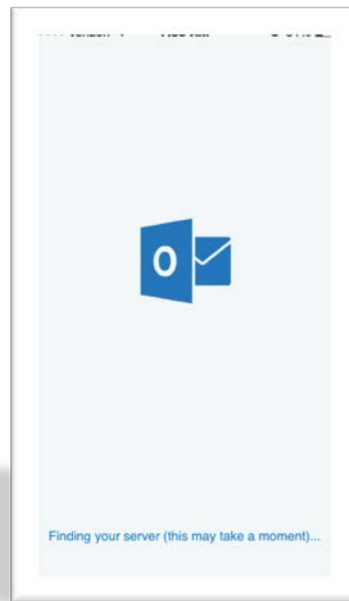
Password: Sonisweb PIN

Student ID:

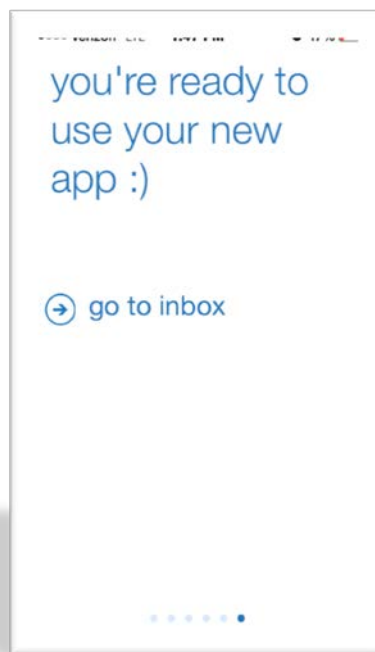
Sonisweb PIN:

A screenshot of a mobile application login screen. The status bar at the top shows 'VIRIZON', '7:57 AM', and '34%' battery. The form contains the following elements: 'Email address:' label above a text input field containing 'CA9994567@student.goodwin.'; 'Password:' label above a text input field containing six black dots; a checkbox labeled 'Show password' which is currently unchecked; and the text 'Your account information will be saved.' below the password field. At the bottom, there is a yellow arrow pointing right towards a blue circular button with a white right-pointing arrow and the words 'sign in' in blue.

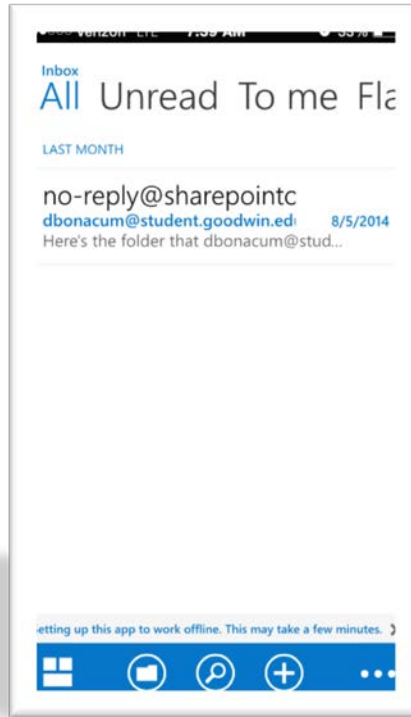
5. After you've clicked on the sign in button, it will bring you to the following screen: **Finding your server (this may take a moment)....**



6. Once the connection has been established. You will be taken to a series of helpful tips asking you to swipe to the next page. At the last page, it will ask you to **go to inbox**.



7. Once you've clicked on Inbox, it will take you to your student email.



8. END