



# GOODWIN COLLEGE POLICY

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<b>TITLE:</b>	<b>Credit by Exam (Internal)</b>
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## **INTRODUCTION STATEMENT:**

The Board of Trustees of Goodwin College believes that students acquire college-level learning in many settings. To honor that learning the College provides several avenues for students to earn college level credit outside of the typical classroom experience. Only when the other experiential credit options are not suitable the College may create and offer an internal standardized credit by exam (CBE). All internally created CBE's must be developed by faculty and be approved by the Tier I Academic Affairs Committee before being offered to students. The creation and offering of these exams must conform to professional standards and follow College-wide policy.

## **POLICY STATEMENT:**

Students may earn collegiate credit for standardized exams created and administered by the College (CBE). Students must receive a minimum grade of 73% on the exam to be awarded college credit. Students may only attempt to earn credit for the CBE once. There is an assessment fee for the exam; however, no charge is assessed for the credits awarded. Awarded credits will appear on the student's transcript as experiential credit EC and are subject to the limits applicable to all experiential learning credits.

## **INCLUDE POLICY STATEMENT (CLICK ON BOX NEXT TO OPTION-SELECT ALL THAT APPLY):**

- COLLEGE CATALOG
- FACULTY HANDBOOK
- STAFF HANDBOOK
- STUDENT HANDBOOK

## **EXCLUSIONS:**

Internal credit by exam opportunities can only be created and offered when a comparable national standardized exam is either not available or not accepted by the College.

## **DEFINITIONS:**

Internal credit by exam opportunities can only be created and offered when a comparable national standardized exam is either not available or not accepted by the College.

## **CONTACTS:**

Department Chairs  
Program Directors  
Transfer Counselor  
Vice President of Academic Affairs

## **HISTORY:**

Created 5/17/2010, Revised 9/3/2010, 4/4/2010, Revised 7/26/2012, Reviewed 1/27/2014, February 2016

<b>EFFECTIVE DATE:</b>	Fall 2010
<b>RESPONSIBLE OFFICE:</b>	Office of Institutional Effectiveness
<b>REVIEW DATE:</b>	Annually (Jan-March).

**APPENDIX:**

Include any supporting documentation that would be of use for the interpretation and future evaluation and revision of the policy. Examples include: meeting minutes documenting open forum discussion (arguments for and against, resulting vote), timetables, text of applicable external regulation, etc.