INTRODUCTION STATEMENT:
Goodwin College offers baccalaureate students an opportunity to choose a minor to serve as a secondary area of interest that may extend a student’s scope of study in a related field or balance their major through study in a completely different field. The purpose of a minor depends on the student’s personal goals and career aspirations. Goodwin College offers students these choices so that students can have flexibility and options when creating their plan of study.

POLICY STATEMENT:
While not required for graduation, a minor provides an option for the student who wants an academic focus to augment his/her major. A minor is available only to a matriculated student currently pursuing a baccalaureate degree. Minors are 15 credits and completion of a minor requires that a student earn a C (2.0) grade or better in each of the required courses. No more than 9 credits may be used to meet minor requirements as well as major, general education, and/or concentration requirements. Students may substitute up to six credits with permission of the Department Chair or Program Director. A maximum of 6 transfer credits may be applied toward the minor. At this time a student may not earn more than one minor.

INCLUDE POLICY STATEMENT (CLICK ON BOX NEXT TO OPTION-SELECT ALL THAT APPLY):
☒ COLLEGE CATALOG
☐ FACULTY HANDBOOK
☐ STAFF HANDBOOK
☐ STUDENT HANDBOOK

EXCLUSIONS:
N/A

DEFINITIONS:
Major – is a program of study that offers both depth and breadth in a particular discipline or field of study. A major must comprise a minimum of 30 credits. At times the term “program” may be used to describe a major.
Concentration – A major may include concentrations, more specifically defined as areas of specialization, within the field of study. If offered, the academic department may determine if a concentration is an optional or required component of the major. Generally, students complete a portion of the course major requirements and then select focused courses to complete the concentration. A concentration must include a minimum of 12 credits of specialized coursework.
Minor – a focused area of student that offers less depth and breadth than a major. The minor is a complement to a major that may extend a student’s scope of study in a related field or balance their major through study in a completely different field. Minors are 15 credits of specialized coursework in a field as determined by the faculty.

CONTACTS:
Faculty Senate
Program Directors
Department Chairs
Dean of Faculty
Vice President of Academics
Provost

**HISTORY:**
Approved AAC March 2011; Revised November 2013; February 2016

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<th><strong>EFFECTIVE DATE:</strong></th>
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<td><strong>RESPONSIBLE OFFICE:</strong></td>
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<tr>
<td><strong>REVIEW DATE:</strong></td>
<td>Annually (Jan-March).</td>
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**APPENDIX:**
Include any supporting documentation that would be of use for the interpretation and future evaluation and revision of the policy. Examples include: meeting minutes documenting open forum discussion (arguments for and against, resulting vote), timetables, text of applicable external regulation, etc.