



Certificate in Medical Billing and Coding

Explore the analytical side
of healthcare.





Table of Contents

Why a Medical Billing and Coding Certificate?	3
Why Goodwin?	4
Curriculum	5
Course Format	6
Admissions Requirements	6
Student Resources and Support	7
Financial Aid Information	7



You can make a meaningful difference without providing hands-on care.

The healthcare industry is reliant on so much more than direct patient care — there are many skilled professionals that operate behind-the-scenes to make sure providers and facilities operate smoothly, and patients feel seen. A Medical Billing and Coding certificate is perfect for those who are interested in making a positive difference in the healthcare field, but don't necessarily want clinical patient experience. You'll act as an important connection between patients, healthcare providers, and insurance companies to make the payment process more manageable and efficient.

You can earn your Medical Billing and Coding certificate from Goodwin University in as few as 12-18 months! You'll gain the skills to transform medical information into codes, which allows healthcare providers to get reimbursement from healthcare insurance companies. Get started on your path to a rewarding healthcare career today!

Pursue your passion for helping others with a Medical Billing and Coding certificate.

Play an important part in reducing financial stress.



When individuals receive medical care, there is often underlying anxiety surrounding the financial aspects of their visit. For patients, it can be difficult to navigate the complexities of health insurance while also managing whatever health concerns have brought them to your facility. Medical Billing and Coding professionals are responsible for converting health information into codes, which allows the provider to get reimbursement from health insurance companies. You'll use your knowledge of Medical Billing and Coding to provide clarity and make the payment process run more smoothly, easing the burden on every party — including patients, providers, and insurance companies.

Sharpen your communication skills.

When you're managing sensitive medical and financial information, it's important to demonstrate compassionate, clear communication skills. Patients are often under a significant amount of stress, and your ability to clearly explain the health insurance reimbursement process, as well as answer any questions, can make a big difference in their overall experience. At Goodwin University, we'll help you master the art of communication, so you can exchange complex information between your facility and health insurance companies seamlessly and provide patients with a sense of relief.



Discover a world of career opportunities.

The Medical Billing and Coding field is growing rapidly, meaning you'll have access to a large network of career opportunities once you earn your certificate! Medical Billers and Coders often go on to pursue rewarding careers in consulting firms, hospitals, community health clinics, insurance companies, government agencies, and more!



Earn your certificate at Goodwin University.



Flexible class schedules

Whether you're working full-time or taking care of your family, we believe that your personal life is just as important as earning your certificate. Our Medical Billing and Coding certificate program is offered entirely online, so you can take classes while working around your busy schedule.



We put you first.

At Goodwin University, we have a completely student-centered approach to learning. Our expert faculty are dedicated to giving you the one-on-one attention you deserve, and we offer a wide variety of student resources such as counseling services, financial aid, and more. While you're earning your certificate, we'll be there to support you every step of the way!



A focus on career readiness

Pursuing a certificate in Medical Assisting can be a pathway to more fulfillment and better compensation in your career – that's why Goodwin University is committed to preparing you for success in your field. Our curriculum is tailored to give you the skills and knowledge to make you a more marketable job candidate once you graduate.

Curriculum

Non-Major Core Requirements - 9 credits		
BIO 101	Concepts in Human Biology	3
HSC 105	Medical Terminology	3
	General Education Elective*	3
First Semester		
MED 115	Introduction to Medical Insurance and Coding	3
Major Core Requirements - 21 credits		
Second Semester		
MCD 213	CPT®-4 Coding I	
MCD 214	CPT®-4 Coding II	
MCD 216	ICD-10-Coding	
Third Semester		
MCD 220	Medical Coding Capstone	
MED 250	Medical Office Management	
MCD 299	Medical Billing and Coding Internship OR	
HSC 111	Medical Law and Ethics	

TOTAL CREDITS IN THE PROGRAM: 30

*Elective credits may be from any General Education course, unless directed by the Program. General Education courses contain the following prefixes: ENG, MATH, STAT, CAP, COM, BIO, CHEM, SCI, HIS, HUM, PHIL, SPAN, PSY, and SOC.

Course format

We know that you're busy taking care of your personal responsibilities— that's why we offer flexible class schedules. At Goodwin, you can be with the people you love while advancing your career.

- **Online classes**

Our Medical Billing and Coding certificate program is now offered entirely online! Online classes are perfect if you're working full-time or managing your personal responsibilities. Courses are offered in synchronous and asynchronous sessions.

- ▶ **Synchronous**

Some courses in this program are offered in the form of online, face-to-face meetings with your classmates and faculty. This gives you the opportunity to engage in important conversations and debates regarding your course material. Participating in a synchronous learning session gives you the experience of an in-person class setting without the inconvenience of having to drive to campus.

- ▶ **Asynchronous**

Our asynchronous courses are the perfect way to earn your certificate while working around your busy schedule. Asynchronous courses can be completed on your time and don't require any face-to-face meetings, so they're a great fit for the working professional. You'll work independently to complete your assignments and touch base with our faculty along the way to make sure you are getting the support you need.

Medical Billing and Coding admissions requirements

All applicants to the Medical Billing and Coding program must:

- Complete the application for admission into Goodwin University. Applicants to the Medical Billing and Coding program must first meet the requirements for admission and be accepted into Goodwin University.
- Complete the Medical Billing and Coding program application
- Completion of the following prerequisite courses with a minimum grade of a "C" or better:
 - ▶ HSC 105 – Medical Terminology
 - ▶ BIO 101 – Concepts in Human Biology
- Interview with the Program Director and/or Practicum Coordinator before admission

Student resources and support

At Goodwin University, we are invested in the continued success of our students. We believe that you deserve great support services and resources to help you achieve your goals!

Academic Resources

- Academic Advising
 - Admissions
 - Financial Aid
 - Registrar's Office
-

Academic Support

- Academic Success Center
- Library
- Math Lab
- Tutoring

College Experience

- Clubs and Organizations
 - Student Engagement
-

Personal Support Services

- AccessAbility Services
 - Ann B. Clark Co-op
 - Counseling
-

Professional Development

- Lifetime Career Services

Financial Aid information

Paying for college doesn't have to be stressful — we make it easy to understand the costs of your education before classes even begin.

We are committed to helping you earn your degree at a cost that is affordable to you. At Goodwin, there are a variety of financial aid opportunities available to you, including scholarships, grants, student loans that need to be repaid, and work-study opportunities that provide a regular paycheck.

Check out our [financial aid page](#) to find out how Goodwin University can help you pay for your education.



Contact us today!

Call: 800-889-3282

Text: 860-467-1511

www.goodwin.edu/mbc

Goodwin University is a nonprofit institution of higher education and is accredited by the New England Commission of Higher Education (NECHE), formerly known as the New England Association of Schools and Colleges (NEASC).

©2023 Goodwin University
One Riverside Drive
East Hartford, CT 06118