

Goodwin College

Sonisweb Log-in Instructions

1. Log on to www.goodwinsonisweb.com or click on the link under Current Students on the Goodwin College Website www.goodwin.edu . Then select the icon for Sonisweb.

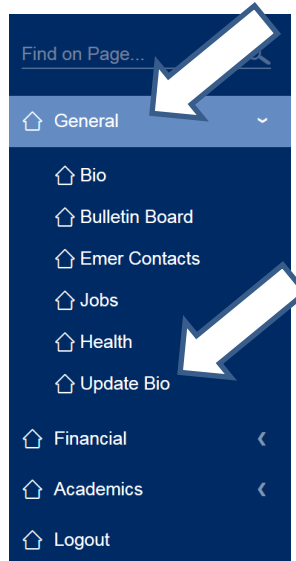
The screenshot shows the Goodwin College website. At the top, there is a navigation bar with links for CURRENT STUDENTS, FUTURE STUDENTS, FACULTY/STAFF, ALUMNI, and MAGNET SCHOOLS. A red arrow points to the 'CURRENT STUDENTS' link. Below the navigation bar is the Goodwin College logo and contact information (800.889.3282) with buttons for 'Learn More', 'Schedule Tour', and 'Apply Now'. A dark blue navigation bar contains links for MAJORS, ABOUT, ADMISSIONS, ACADEMICS, SERVICES, LIBRARY, and GIVING. Below this is a breadcrumb trail: Home > Current Students. The main heading is 'Current Students'. Below this heading are four icons: an envelope for 'CHECK YOUR STUDENT EMAIL', 'Bb' for 'BLACKBOARD Access Online Courses', a person with a plus sign for 'SONISWEB', and a dollar sign for 'NETPARTNER Manage Your Financial Aid'. A red arrow points to the 'SONISWEB' icon.

2. Enter your student identification number.
3. Enter your six digit Personal Identification Number (PIN)
Contact the Goodwin College IT Helpdesk at (860) 727-6743 if you need assistance.

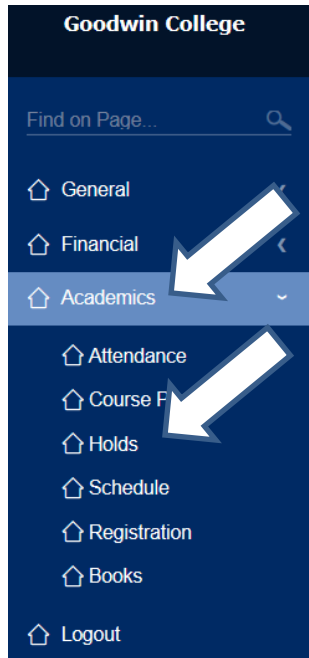
The screenshot shows the Goodwin College login page. The header is 'Goodwin College HOME'. Below the header is a navigation bar with links for PROSPECTIVE STUDENTS, LOGIN, PROGRAMS, and COURSES. The main heading is 'LOGIN : STUDENT'. Below this heading are two input fields: 'ID' (containing 'zz9999999') and 'PIN' (containing six dots). A blue 'LOGIN' button is below the fields. A red box highlights the ID field, and another red box highlights the PIN field. At the bottom, there is a link: 'If you have forgotten your PIN and/or ID, please click the following link: Link'.

Sonisweb Registration Instructions

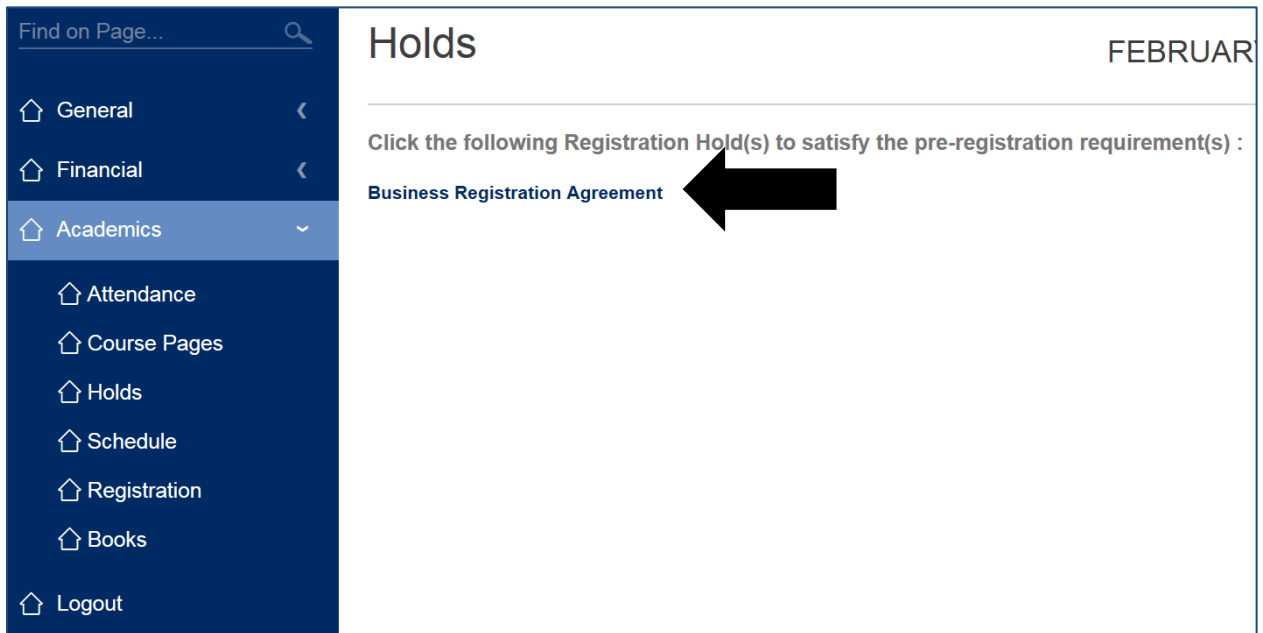
1. Click on the “General” option on the left of the screen, then the “Update Bio” option from the list.



2. Update your address, city, state, zip code and phone number then click submit at the bottom of the page. Please note that updating your contact information helps the College to stay in contact with you for important notices and information.
3. Click on the “Academic” option, then the holds option from the list on the left side of the page.



4. Then click on the Business Registration Agreement.



5. Read the below agreement and then click "I accept" or "Cancel".

Student FEBRUARY 04, 2016

REGISTRATION HOLDS

Read the following statement then click / *Accept* or *Cancel*.

By registering for these courses, I am legally responsible for payment of tuition and fees associated with these courses unless I officially withdraw from a course(s) prior to the start of the semester. Please refer to the Goodwin College catalog for the Refund policy for withdrawing from courses once the semester begins. Non-payment of this account is a breach of this agreement and may result in referral to a collection agency or attorney.

6. If you have any additional holds they will be listed here. Please contact the office(s) listed underneath holds in order to proceed with registering. All holds have to be removed before you can register for classes.

7. Click on the “Academic” option, then the “Registration” option from the list on the left side of the page.

Goodwin College

Find on Page...

- General
- Financial
- Academics
- Attendance
- Course Pages
- Holds
- Schedule
- Registration
- Books
- Logout

8. Use the letters in blue to find the course you wish to register for, then click the **Course Code** for the section you want

- a. Complete this step for each course you wish to register for

Currently registering under degree *Associate in Science* at *Goodwin College*
 PENDING REGISTRATION - NONE

Course	Description	Section	Session	Credits	Lead Faculty	Time Desc	Campus
Pending Credits: 0		Enrolled Credits: 0		Total Credits: 0			

SELECT BEGINNING COURSE LETTER - NONE

A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U
 | V | W | X | Y | Z |

View All (slow load ~ 564 Total Courses)

COURSE OFFERINGS (CLICK A COURSE LINK BELOW TO ADD A COURSE TO YOUR CART.)

Course	Spaces	Wait	Description	Section	Session	Credits	Lead Faculty
HIS 101	20	0	American History Since 1900	10		3	A. ToBe
HIS 101	20	0	American History Since 1900	11		3	A. ToBe
HIS 101	20	0	American History Since 1900	O1	M1	3	A. ToBe

9. To officially register for the course(s) you've selected, click **Continue Registration Process**.

Currently registering under degree *Associate in Science* at *Goodwin College*
 PENDING REGISTRATION - TIME OUT AT 9:07 AM.

Course	Description	Section	Session	Credits	Lead Faculty	Time Desc	Campus
HIS 101	American History Since 1900	10		3	TUE 8:00am-10:50am	Credit River Campu	

Pending registration(s) are shown in red above. Click 'Continue Registration Process' when you have finished adding courses to your cart.


Pending Credits: 3 **Enrolled Credits: 0** **Total Credits: 3**

CONTINUE REGISTRATION PROCESS

SELECT BEGINNING COURSE LETTER

A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U
 | V | W | X | Y | Z |

10. Next click "Continue Registration Process" to add your select courses to your schedule.

Find on Page... 

Student FEBRUARY 04, 2016

Course	Sect.	Cred	Lead Faculty	Time Desc	Campus	Enroll Code	Pass-Fail
HIS 101	10	3	A. ToBe	TUE 8:00am-10:50am	RC	Credit <input type="radio"/>	No


[CONTINUE REGISTRATION PROCESS](#)











[CLEAR PENDING AND RESTART REGISTRATION](#)

11. Click Return after you see the charges for your course(s).

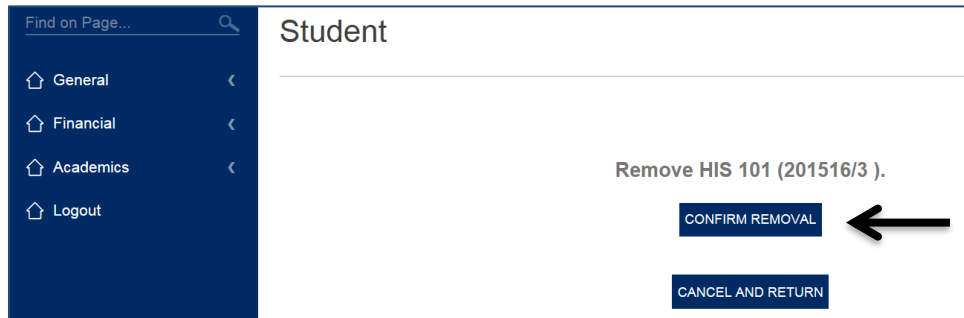
12. Click on “Academics” on the left side of the screen then click on “Schedule”. Please print a copy of your schedule for the semester.

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13. To remove a course from your cart, click the **Course Code** for that course
a. To officially remove the course from your cart, click **Confirm Removal**



14. Don't forget to print your schedule by going to Academics then schedule. You can then click printable Version (pdf).

Course Codes Legend:

Blue : Open for registration

Red : Course is full

NOTE: To be placed on the Waitlist for a course with no openings, click the underlined number in the **Wait** column for the course you want