POLICY AND PROCEDURE

TITLE:	Graduate Student

POLICY INTRODUCTION:
The purpose of this policy is to define the minimum number of credits a graduate student needs to be considered a full-time student.

POLICY STATEMENT:
Goodwin University graduate policy requires students to maintain a 3.0 cumulative GPA and a 66% pace of completion to meet Satisfactory Academic Progress (SAP). Graduate students must have a baccalaureate degree from a CHEA-recognized institution with minimum undergraduate GPA of 3.0. Full-time status requires six (6) credits per term.

PROCEDURE DETAILS:
Individuals who have completed all of the requirements for admission and are accepted into a graduate program are considered to be matriculated. Enrollment status of a graduate student is determined on a semester basis by the number of credits that a student is registered to complete. To be considered a full-time graduate student at the University, candidates must be registered for a minimum of six (6) credit hours per term. Graduate students who are enrolled for less than six (6) credits in a term are considered to be half-time.

PUBLISH POLICY STATEMENT (CLICK ON BOX NEXT TO OPTION-SELECT ALL THAT APPLY):

☒ UNIVERSITY CATALOG
☐ STAFF HANDBOOK
☐ FACULTY HANDBOOK
☒ STUDENT HANDBOOK

DEFINITIONS:
Full Time Enrollment Status

EXCLUSIONS:
NA

OFFICES DIRECTLY AFFECTED BY THE POLICY:
Academics
Registrar
Financial Aid
Business Office
Office of Institutional Effectiveness

HISTORY: created April 2026

EFFECTIVE DATE:	May 2026
RESPONSIBLE OFFICE (ONLY ONE):	Academics
REVIEW DATE:	April 2026