



POLICY AND PROCEDURE

TITLE:	Institutional and Specialized Accreditation
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POLICY STATEMENT:

The University policy is to attain specialized programmatic accreditation for all academic programs when required. Institutional accreditation from the New England Commission of Higher Education (NECHE) will be maintained in good standing. The University catalog and website provide information to the public about individual academic programs and their accreditation status.

PROCEDURE DETAILS:

The responsibility for attaining and maintaining institutional accreditation is overseen by the Office of Institutional Effectiveness on behalf of the entire University. The responsibility for specialized accreditation is shared by the Program Director, Dean of the School/College where the program is structurally housed, and the Office of Institutional Effectiveness.

The procedure for ensuring the accredited program remains compliant with accreditor standards is shared as follows:

1. Program Director and Academic Dean

The Program Director (PD), under the direct supervision of their Academic Dean, is responsible for obtaining initial accreditation for their program. In the event accreditation has already been attained, the PD monitors all requirements set by the accreditor, requests data, updates website and catalog information, maintains awareness of critical deadlines, plans ahead for typical accreditation obligations such as preparing self-study reports, substantive change reports, annual reports, and planning site visits. The Program Director works collaboratively with their Dean and the Office of Institutional Effectiveness in meeting these requirements.

2. The Office of Institutional Effectiveness

The Office of Institutional Effectiveness (OIE) is responsible for supporting Program Directors and Deans with data, internal review services, and ancillary support in all accreditation matters.

- All official written communication with accreditors should be reviewed by OIE prior to submission.
- All official correspondence with accreditors should be shared with OIE.
- A representative from OIE should be copied or otherwise made aware of ongoing conversations in regard to accreditation.

Publish Policy Statement (CLICK ON BOX NEXT TO OPTION-SELECT ALL THAT APPLY):

UNIVERSITY CATALOG

STAFF HANDBOOK

FACULTY HANDBOOK

STUDENT HANDBOOK

DEFINITIONS:

Institutional Accreditation is the recognition that an institution maintains standards requisite for its graduates to gain admission to other reputable institutions of higher learning or to achieve credentials for professional practice. An approved, regional accrediting organization provides this service. The goal of regional accreditation is to ensure that education provided by institutions of higher education meets acceptable levels of quality. *Formerly referred to as “regional” accreditation.*

Programmatic Accreditation is generally administered by professional-oriented accrediting bodies and applies to an academic program within the institution. Though programmatic accreditation focuses on a single program, it is just as important and respected as regional accreditation. Programmatic accreditation ensures that students meet professional licensure requirements by reviewing the quality of curriculum and other aspects of the program. Most regionally accredited institutions choose to also accredit their individual academic programs to promote the quality of the educational experience. *Also referred to as “specialized” accreditation.*

EXCLUSIONS:

N/A

OFFICES DIRECTLY AFFECTED BY THE POLICY:

Academic Affairs, Academic Units with Specialized Programs, Office of Institutional Effectiveness

HISTORY:

Revised for Clarity – July 2022

Updated with new logo and university January 2020

OIE and Provost Review – September 2019

OIE Review - No changes required May 2017

The policy and procedure were initially created in February of 2016, and reviewed by the department chairs and Program Directors in the spring of 2016. The Cabinet approved the policy and procedure on November 8, 2016.

EFFECTIVE DATE:	February 2016
RESPONSIBLE OFFICE (ONLY ONE):	Office of Institutional Effectiveness
REVIEW DATE:	July 2022