



POLICY AND PROCEDURE

TITLE:	Early College Programs – Academic Amnesty
---------------	--

POLICY STATEMENT:

Early College Programs (ECP) allows high school students the opportunity to take Goodwin courses. They are a distinct subset within the Goodwin student body and provided is a description of a transcript amnesty policy. The aim of this policy is to encourage students to undertake the challenge of university classes, but not to penalize them if they should struggle due to an extenuating circumstance, which could negatively impact their future academic pursuits.

Early College Programs students with 12 or less credits can complete an Academic Amnesty Petition to have grades of a F, UG, or W replaced with AU on their transcript.

PROCEDURE DETAILS:

Areas of Responsibility:

- Early College Programs – Collection of Academic Amnesty Petitions
 - Office of the Registrar – Transcript change (if applicable)
 - Academic Affairs – Appeal adjudication (if applicable)
1. Early College Programs receives an Academic Amnesty Petition Form from a student. The petition must be received within one semester of the grade's issue date.
 2. A decision is made by the Early College Programs staff and communicated to the student in writing.
 3. If the student is granted amnesty, ECP will request a grade change from the Office of the Registrar.
 4. Student can appeal decision with the Provost.

PUBLISH POLICY STATEMENT (CLICK ON BOX NEXT TO OPTION-SELECT ALL THAT APPLY):

- | | |
|---|---|
| <input type="checkbox"/> UNIVERSITY CATALOG | <input type="checkbox"/> STAFF HANDBOOK |
| <input type="checkbox"/> FACULTY HANDBOOK | <input type="checkbox"/> STUDENT HANDBOOK |

DEFINITIONS:

Early College – Programs where high school students enroll in Goodwin classes for credit

EXCLUSIONS:

[Click or tap here to enter text.](#)

OFFICES DIRECTLY AFFECTED BY THE POLICY:

Provost (Academic Affairs)
Early College Programs
Registrar

HISTORY:

Reviewed and revised, 2019; Reviewed re-formatted February 2017; Revision January 2017 – Coordinator of Early College Programs; Policy created October 2014

Reviewed 09/2019

Updated with new logo 01.09.2020.

Updated February 2020

EFFECTIVE DATE:	October 2014
RESPONSIBLE OFFICE (ONLY ONE):	Early College Programs
REVIEW DATE:	Annually (January – March)

APPENDIX:

Early College Programs – Academic Amnesty Petition Form

<https://www.goodwin.edu/files/pdfs/policies/early-college-academic-amnesty-form.pdf>