



GOODWIN COLLEGE PROCEDURE

TITLE:	Placement Testing
---------------	--------------------------

INTRODUCTION STATEMENT:

Goodwin College strongly believes that all people should be afforded the opportunity to pursue a college education. To support this, the College maintains an open door admission policy, which results in having an entering student body with a wide range of college preparedness levels. In order to ensure that students are enrolled in courses based on their skill level, they are given a placement exam.

AREAS OF RESPONSIBILITY:

Registrar
Vice President of Enrollment Services
Applicant Advising Manager
Vice President for Academic Affairs

PROCEDURE DETAILS:

1. Students seeking admittance to Goodwin College take the ACCUPLACER placement test on their first or second visit with an admissions representative.
2. The scores are given to an applicant advisor who explains them to the student and places him/her into the appropriate English and math level course.

DEFINITIONS:

ACCUPLACER – Placement test used at Goodwin College.

HISTORY:

April 3, 2014, reviewed 2015, February 2016.

RESPONSIBLE OFFICE:	Academics/Registrar Applicant Advising
REVIEW DATE:	Annually

APPENDIX:

Include any supporting documentation that would be useful for the implementation and future evaluation and revision of the procedure. Examples include, sample forms, timetables, examples, transaction flow chart, etc.