



# GOODWIN COLLEGE POLICY

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<b>TITLE:</b>	<b>Academic Minor</b>
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## INTRODUCTION STATEMENT:

Goodwin College offers baccalaureate students an opportunity to choose a minor to serve as a secondary area of interest that may extend a student's scope of study in a related field or balance their major through study in a completely different field. The purpose of a minor depends on the student's personal goals and career aspirations. Goodwin College offers students these choices so that students can have flexibility and options when creating their plan of study.

## POLICY STATEMENT:

While not required for graduation, a minor provides an option for the student who wants an academic focus to augment his/her major. A minor is available only to a matriculated student currently pursuing a baccalaureate degree. Minors are 15 credits and completion of a minor requires that a student earn a C (2.0) grade or better in each of the required courses. No more than 9 credits may be used to meet minor requirements as well as major, general education, and/or concentration requirements. Students may substitute up to six credits with permission of the Department Chair or Program Director. A maximum of 6 transfer credits may be applied toward the minor. At this time a student may not earn more than one minor.

## INCLUDE POLICY STATEMENT (CLICK ON BOX NEXT TO OPTION-SELECT ALL THAT APPLY):

- COLLEGE CATALOG
- FACULTY HANDBOOK
- STAFF HANDBOOK
- STUDENT HANDBOOK

## EXCLUSIONS:

N/A

## DEFINITIONS:

**Major** – is a program of study that offers both depth and breadth in a particular discipline or field of study. A major must comprise a minimum of 30 credits. At times the term “program” may be used to describe a major.

**Concentration** – A major may include concentrations, more specifically defined as areas of specialization, within the field of study. If offered, the academic department may determine if a concentration is an optional or required component of the major. Generally, students complete a portion of the course major requirements and then select focused courses to complete the concentration. A concentration must include a minimum of 12 credits of specialized coursework.

**Minor** – a focused area of student that offers less depth and breadth than a major. The minor is a complement to a major that may extend a student's scope of study in a related field or balance their major through study in a completely different field. Minors are 15 credits of specialized coursework in a field as determined by the faculty.

## CONTACTS:

Faculty Senate  
Program Directors

Department Chairs  
Dean of Faculty  
Vice President of Academics  
Provost

**HISTORY:**

Approved AAC March 2011; Revised November 2013; February 2016

<b>EFFECTIVE DATE:</b>	Summer 2011
<b>RESPONSIBLE OFFICE:</b>	Registrar
<b>REVIEW DATE:</b>	Annually (Jan-March).

**APPENDIX:**

Include any supporting documentation that would be of use for the interpretation and future evaluation and revision of the policy. Examples include: meeting minutes documenting open forum discussion (arguments for and against, resulting vote), timetables, text of applicable external regulation, etc.