



ASC Room 209 (860) 913-2090

Calculator Loan Request Form

Calculators will be loaned only to currently enrolled students on a first come first serve basis starting the first day of the semester. Request forms must be submitted in person.

Today's Date: _____

Name: _____ Student ID: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Semester: _____ Course: _____ Instructor: _____

By signing this form and borrowing a calculator from the Academic Success Center, I understand that a hold will be placed on my student account if the calculator is not returned to the ASC front desk by the last day of final exams. The hold will prevent me from registering for classes, seeing grades, requesting transcripts, and borrowing from the library. I also will be charged an amount of \$125.00 to replace the lost or broken calculator. The ASC is not responsible for supplying batteries.

I have read and understand the conditions of this calculator loan agreement and agree to return the calculator to the ASC front desk in the same condition I borrowed it by the last day of final exams.

Student Signature: _____ Date: _____

-----*Staff use only below this line*-----

Checked out by (ASC Staff initials): _____ Date: _____ Entered in TT: _____

Calculator Information: Model: _____

Serial Number: _____

Checked in by (ASC Staff initials): _____ Date: _____ Entered in TT: _____

Hold applied to student account on: _____ Date: _____ by (ASC Staff initials): _____

Hold removed from student account on: _____ Date: _____ by (ASC Staff initials): _____

Notes: