



## **MARILYN PORTILLA**

Administrative Assistant

### CONTACT INFORMATION

Phone: 860-727-6775

Email: mportilla@goodwin.edu

Office: Rm 409

### EDUCATION

Currently completing requirements for associate's degree at Goodwin College

### PROFESSIONAL EXPERIENCE

- Ten years administrative experience
- Seven years experience in a college environment

### PHILOSOPHY

- Committed to providing a positive and professional first impression on the phone and for visitors to the office and the college. To provide the best possible service to our students, faculty and other administrators.