

Goodwin College
Institutional Characteristics

This form is to be completed and placed at the beginning of the self-study report:

Date January 15, 2010

1. Corporate name of institution: Goodwin College, Inc.
2. Date institution was chartered or authorized: May 3, 2000
3. Date institution enrolled first students in degree programs: September 1999
4. Date institution awarded first degrees: January 2001

5. Type of control:

Public

State

City

Other

(Specify) _____

Private

Independent, not-for-profit

Religious Group

(Name of Church) _____

Proprietary

Other: (Specify) _____

6. By what agency is the institution legally authorized to provide a program of education beyond high school, and what degrees is it authorized to grant?

Connecticut Board of Governors of Higher Education - Associate Degrees and Certificates

7. Level of postsecondary offering (check all that apply)

X Less than one year of work

X At least one but less than two years

X Diploma or certificate programs of at least two but less than four years

X Associate degree granting program of at least two years

X Four- or five-year baccalaureate degree granting program

First professional degree

Master's and/or work beyond the first professional degree

Work beyond the master's level but not at the doctoral level (e.g., Specialist in Education)

A doctor of philosophy or equivalent degree

Other doctoral programs _____

Other (Specify) _____

We are currently authorized to offer programs leading to a bachelor degree – we are not yet accredited to award the bachelor degree

8. Type of undergraduate programs (check all that apply)

- | | | | |
|-------------------------------------|---|-------------------------------------|--------------------------|
| <input checked="" type="checkbox"/> | Occupational training at the crafts/clerical level (certificate or diploma) | <input checked="" type="checkbox"/> | Liberal arts and general |
| <input checked="" type="checkbox"/> | Occupational training at the technical or semi-professional level (degree) | <input type="checkbox"/> | Teacher preparatory |
| <input checked="" type="checkbox"/> | Two-year programs designed for full transfer to a baccalaureate degree | <input type="checkbox"/> | Professional |
| | | <input type="checkbox"/> | Other _____ |

9. The calendar system at the institution is:

- Semester Quarter Trimester Other _____
 We offer three full semester per calendar year

10. What constitutes the credit hour load for a full-time equivalent (FTE) student each semester?

- a) Undergraduate 12 credit hours
 b) Graduate _____ credit hours
 c) Professional _____ credit hours

11. Student population:

- a) Degree-seeking students:

FALL 2009	Undergraduate	Graduate	Total
Full-time student headcount	523		523
Part-time student headcount	1560		1560
FTE	1043		1043

- b) Number of students (headcount) in non-credit, short-term courses: 121

12. List all programs accredited by a nationally recognized, specialized accrediting agency.

Program	Agency	Accredited Since	Last Reviewed	Next Review
Associate in Nursing	National League for Nursing Accreditation Commission (NLNAC)	2005	2005	Fall 2010
Associate in	Committee on the	January 2009	December 2008	2012

Respiratory Care	Accreditation for Respiratory Care (CoArc)			
Associate and Certificate in Medical Assisting	Accrediting Bureau of Health Education Schools (ABHES)		2004	2010
	Commission on the Accreditation of Allied Health Education Programs (CAAHEP)		2003	2013
Histologic Sciences	National Accrediting Agency for Clinical Laboratory Services (NAACLS)		January 2009	2012

13. **Off-campus Locations.** List all instructional locations other than the main campus. For each site, indicate whether the location offers full-degree programs or 50% or more of one or more degree programs. Record the full-time equivalent enrollment (FTE) for the most recent year. Add more rows as needed.

	Full degree	50%-99%	FTE
A. In-state Locations			
B. Out-of-state Locations			
N/A			

14. **International Locations:** For each overseas instructional location, indicate the name of the program, the location, and the headcount of students enrolled for the most recent year. An overseas instructional location is defined as “any overseas location of an institution, other than the main campus, at which the institution matriculates students to whom it offers any portion of a degree program or offers on-site instruction or instructional support for students enrolled in a predominantly or totally on-line program.” **Do not include study abroad locations.**

Name of program(s)	Location	Headcount
N/A		

15. Degrees and certificates offered 50% or more electronically: For each degree or Title IV-eligible certificate, indicate the level (certificate, associate's, baccalaureate, master's, professional, doctoral), the percentage of credits that may be completed on-line, and the FTE of matriculated students for the most recent year. Enter more rows as needed.

Name of program	Degree level	% on-line	FTE
N/A			

16. Instruction offered through contractual relationships: For each contractual relationship through which instruction is offered for a Title IV-eligible degree or certificate, indicate the name of the contractor, the location of instruction, the program name, and degree or certificate, and the number of credits that may be completed through the contractual relationship. Enter more rows as needed.

Name of contractor	Location	Name of program	Degree or certificate	# of credits
N/A				

17. List by name and title the chief administrative officers of the institution. (Use the table on the following page.)
18. Supply a table of organization for the institution. While the organization of any institution will depend on its purpose, size and scope of operation, institutional organization usually includes four areas. Although every institution may not have a major administrative division for these areas, the following outline may be helpful in charting and describing the overall administrative organization:
- Organization of academic affairs, showing a line of responsibility to president for each department, school division, library, admissions office, and other units assigned to this area;
 - Organization of student affairs, including health services, student government, intercollegiate activities, and other units assigned to this area;
 - Organization of finances and business management, including plant operations and maintenance, non-academic personnel administration, IT, auxiliary enterprises, and other units assigned to this area;
 - Organization of institutional advancement, including fund development, public relations, alumni office and other units assigned to this area.

19. Record briefly the central elements in the history of the institution:

Date	Historical Element
1962	Founded as Data Institute
1982	Moved to Burnside campus location
1999	Chartered as Goodwin College by the State of Connecticut

January 2001	Accreditation by the Connecticut Board of Governors for Higher Education
June 2001	Conferred first Associate Degree
June 2003	Added Associate Degree in Nursing
July 2004	Converted to a non-profit entity
October 2004	Accredited by NEASC
January 2006	Reaccredited by Connecticut Board of Governors for Higher Education
December 2008	Moved to new River Campus
November 2008	Approved by the Connecticut Board of Governors for Higher Education to offer baccalaureate degree level programs
November 2008	Connecticut Board of Governors licensed a program in Child Studies leading to a Bachelor of Science degree
January 2009	Connecticut Board of Governors licensed a program in Health Science leading to a Bachelor of Science degree
February 2009	Connecticut Board of Governors licensed a RN-BSN program leading to a Bachelor of Science in Nursing degree
March 2009	NEASC Commission on Institutions of Higher Education accepted the college's proposal to offer the three baccalaureate degree programs.
December 2009	Opened the new campus at One Riverside Drive, East Hartford, CT

CHIEF INSTITUTIONAL OFFICERS

Function or Office	Name	Exact Title	Year of Appointment
Chair Board of Trustees	Frank Amodio	Chairman	2005
President/CEO	Mark Scheinberg	President	1999
Executive Vice President	Ann Clark	Executive Vice President and Provost	1999
Chief Academic Officer	Judy Zimmerman	VP for Academic Affairs	1999
Deans of Schools and Colleges			
Chief Financial Officer	Jerry Emlet	VP for Finance/CFO	2006
Chief Student Services Officer	Joy Castello Butler	Assistant Dean, Support Services and Student Life	2004
Planning	Janet Jefford	VP for Institutional Effectiveness	1999
Institutional Research	Alan Sturtz	Director of Institutional Research	2007
Assessment	Henriette Pranger	Director of Educational	2008

		Assessment	
Development	Todd Andrews	VP for College Relations and Advancement	2005
Library	Marilyn Nowlan	Director of Library Services	1999
Chief Information Officer			
Continuing Education			
Grants/Research	Marion Leonard	Grants Manager	2010
Admissions	Daniel Noonan	Assistant VP for Enrollment	1999
Registrar	Denise Schwabe	Assistant Dean/Registrar	2004
Financial Aid	William Mangini	Director of Financial Aid	2006
Public Relations	Kara Simmers	Director of Communications	2006
Alumni Association	Guy LaBella	Director of Alumni Relations	2006
Other	Bryant Harrell	VP for Physical Facilities and Information Technology	1999